

Attendance is very important in schools. Our target for attendance for the year is 95%. Here are some points for you to help us achieve an excellent attendance record.

Always phone on the first day of absence to inform school of the reason for absence

Term time leave of absence will only be authorised in exceptional circumstances

Ten minutes late each day is 6.5 days lost

Every reason for absence should be given to the school. Any absence with no reason will be recorded as an unauthorised absence

Names of any children who's attendance fall below 85% throughout the year are picked up by the Education Welfare Officer

Dental and medical appointments should be made out of school time wherever possible

All absences can affect pupil achievement

Notification should be given by the parent in advance of any holiday leave. Leave of absence forms are available from the office

Children have a legal right to attend school

Every day counts!

Every Minute Counts

Lateness = Lost Learning

*figures below are calculated over a school year

5 mins late each day	3 days lost!
10 mins late each day	6.5 days lost!
15 mins late each day	10 days lost!
20 mins late each day	13 days lost!
30 mins late each day	19 days lost!



Every School Day Counts



365 days in a year	190 School days in Total	Absence
100% attendance	190 days	0
95% attendance	180 days	2 weeks
90% attendance	171 days	4 weeks
85% attendance	161 days	6 weeks
80% attendance	152 days	More than half a term
75% attendance	143 days	9+ weeks

